

List of Required Documentation and Information for N-400

****THE FOLLOWING DOCUMENTATION/INFORMATION MUST BE PROVIDED TO COMPLETE THE N-400 APPLICATION. IF ANY OF THIS INFORMATION IS MISSING, WE WILL NOT BE ABLE TO COMPLETE YOUR APPLICATION****

Documentation you MUST bring:

1. Your permanent resident card
2. Social Security Card
3. Driver's License or State Issued ID Card
4. 2 Passport Photos (2 in. x 2 in.) - you must be facing forward in the photographs (DMRS can take these photos for a cost of \$8)
5. Current Marriage Certificate
6. Certified Copies of all divorce decrees and annulments
7. Selective Service Registration (men only)
8. Certified copies of documents related to arrests/convictions
9. \$7.00 *cash* for postage to mail the application
10. Money Orders Required:
 - A. **\$595.00** - Money Order payable to **Department of Homeland Security** for the N-400 Application Fee.
 - B. **\$85.00** - Money Order payable to **Department of Homeland Security** for the Fingerprint Fees.
11. Fee Waivers :

To apply for a fee waiver, please provide documentation of means-tested benefits received, such as Medicaid, Food Stamps, Temporary Assistance to Needy Families (TANF), or Supplemental Security Income (SSI),

Information you MUST provide – please complete on a separate sheet of paper

- I. Information about your residence with the exact date where you have lived during the last five (5) years.
 - A. Current home address – from (month, day, and year) to present include street number and name, apartment number, city, county, state and zip code.
 - B. Mailing address- if different from current home address, name street number or PO Box#, city, state and zip code.
 - C. Previous addresses past five (5) years-include dates of residence (from month, day, year to month, day, year) include street number and name, apartment number, city, county, state and zip code.
- II. Is your mother a U.S. Citizen? Yes/No
If yes give the following information:
 - A. Current legal name of U.S. Citizen Mother
 - B. Mother's country of birth
 - C. Mother's date of birth
- III. Is your father a U.S. Citizen? Yes/No
If yes give the following information:
 - A. Current legal name of U.S. Citizen Father
 - B. Father's country of birth
 - C. Father's date of birth

- IV. Employment and schools you attended during the last 5 years.
- A. Information on Present Employer/School
- Complete name and Complete address including the city, state and zip code
 - Dates from (month, date, and year) to (month, date and year)
 - Your occupation
- B. Information Previous Employer/School
- Complete name and Complete address including the city, state and zip code
 - Dates from (month, date and year) to (month, date and year)
 - Your occupation
- V. Time outside the U.S. (include trips to Mexico, Canada and the Caribbean). Include the following for each trip:
- Date you left the U.S. (month, date and year)
 - Date you returned to the U.S. (month, date and year)
 - Total days outside the U.S.
 - Countries to which you traveled
- VI. Information about your marital history.
- A. Current marital status: Single/Never Married Married Separated
 Divorced Widowed Marriage Annulled
- B. If married, you must bring a copy of your marriage certificate
- C. How many times have you been married?
- D. Provide following information about your “current spouse”
- Complete legal name (first name, middle name and last name)
 - Previous legal name (first name, middle name and last name)
 - Other names used (first name, middle name and last name)
 - Date of birth
 - Date of marriage
 - Current spouse’s present home address (street number, name, city, county, state and zip code)
 - Is your spouse a current member of the U.S. Armed Forces? yes no
 - Present employer of spouse (complete name and address)
 - Is your spouse a U.S. Citizen? yes no
 - If your spouse is a U.S. Citizen, provide the following information:
 - When did your spouse become a U.S. Citizen? _____ at birth _____ by naturalization
 - If by naturalization, provide naturalization date and location
 - If your spouse is not a U.S. Citizen, provide the following information:
 - Spouse’s country of citizenship
 - A number and Immigration status (Permanent Resident or other)
 - How many times has your current spouse been married? Include the following information of spouse’s previous marriage:
 - Complete name (first name, middle name and last name)
 - Immigration status
 - U.S. Citizen
 - Permanent Resident

- v. Other
- vi. Date of Birth (month, date, and year)
- vii. Country of Birth
- viii. Country of Citizenship
- ix. Date of Marriage
 - x. Date marriage ended (Date of divorce, annulment or death of spouse)
 - xi. How marriage ended? ___Annulled ___Divorce ___Death of Spouse

E. If you were married before, provide the following info about your prior spouse:

- a. Complete name (first name, middle name and last name)
- b. Immigration status ___U.S. Citizen ___Permanent Resident ___Other
- c. Date of Birth (month, date, and year)
- d. Country of Birth
- e. Country of Citizenship
- f. Date of Marriage
- g. Date marriage ended (Date of divorce, annulment or death of spouse)
- h. How marriage ended? ___Annulled ___Divorce ___Death of Spouse

VII. Information about ALL of your children, including children who are alive, missing, deceased, born in other countries or in the U.S.; under 18 years of age or adults; are married or unmarried; living with you or elsewhere; current stepchildren, legally adopted children; children born when you were not married.

A. Please give the following information for **EACH** child:

- a. Child's current legal name (first name, middle name, last name)
- b. Child's A number
- c. Child's relationship to you
- d. Child's Date of birth (month, date, year)
- e. Child's Country of birth
- f. Current home address including city, county, state and zip code

VIII. If you have been convicted of a crime or been arrested, you must obtain:

- A. An original, certified copy of the **Official Court Judgment and Sentence** for all arrests (even if you were not charged or convicted), convictions (even if your record was cleared or expunged) and crimes you have committed for which you were not arrested or convicted. The Court Judgment must indicate that it covers both felony and misdemeanor arrests (in El Paso County you must go to both the County and the District Clerk's offices). If the court has not record of the case, you must provide a certified document that states no information is available on the case. This certified document must reflect that both misdemeanor and felony records checks were conducted. If the Court Judgment indicates any convictions (including guilty or "no contest" pleas), you must also include proof that all penalties imposed (probation, jail sentence, fines, court costs, community service, etc.) have been completed.
- B. **The Police Incident Report** for all your arrests will also be required. Even if you have committed a minor crime, CIS may deny your application if you do not tell CIS Office about the incident
- C. **Clearance letters from Police and Sheriff's Departments are also required even if you have never been arrested**

IX. Selective Service Registration

- A. All male U.S. citizens and male immigrant aliens residing in the U.S. and its territories must register within 30 days of their 18th birthday. This registration is the process by which the U.S. government collects names and addresses of men age 18 through 26 to use in case a national emergency requires rapid expansion of the Armed Forces. If you have registered, please provide:
 - i. The date registered
 - ii. The Selective Service Number
 - B. If you have not registered and you are now 26 years old or older, please be prepared to explain why you did not register. Not registering is a felony.
 - C. If you did not register and are still under 26 years of age, you must register before you apply for naturalization.
- X. To have your interview in your native language, you must meet the **ONE** following requirements:
- A. Over 50 years of age and have lived in the U.S. as a lawful permanent resident at least 20 years, OR
 - B. Over 55 years of age and have lived in the U.S. as a lawful permanent resident at least 15 years, OR
 - C. If you are 65 years of age and have lived in the U.S. as a lawful permanent resident at least 20 years, you can have your interview in your native language AND you can take simpler version of the civics test also in your native language.